



FORWARD PLAN AND EXEMPT CABINET REPORT LIST

13 NOVEMBER 2014 TO 23 APRIL 2015

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days’ notice of any key decision or of any reports which the Cabinet intends to consider in private session.

Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet’s behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council’s budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as “key” if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

| Type of Decision | Threshold | Key Decision? |
|---|--|--|
| (a) Decisions involving expenditure within relevant budget approved by Council. | None. | No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward) |
| (b) Decisions involving expenditure in excess of relevant budget approved by Council. | Any excess which exceeds the FPR virement rules. | Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above). |
| (c) Decisions on cash flow, investments and borrowings. | None. | No, unless significant effect on communities (as above). |
| (d) Decisions to make savings. | None. | No, unless significant effect on communities (as above). |

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as “other”.

Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Democratic Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, Nicholas.hughes@thanet.gov.uk , telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing committee@thanet.gov.uk.

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Iris Johnston

Councillor Richard Nicholson

Councillor David Green

Councillor Mike Harrison

Councillor Elizabeth Green

Councillor Rick Everitt

Leader of the Council and Cabinet Member for Community Services

Deputy Leader of the Council and Cabinet Member for Housing and Planning Services

Cabinet Member for Strategic Economic Development Services

Cabinet Member for Operational Services

Cabinet Member for Business and Corporate Resources

Cabinet Member for Financial Services and Estates

13 November 2014 to 23 April 2015

| Decision to be Considered | What the Decision will mean | 1. Decision Path/ 2. Lead Officer | Lead Cabinet Member | For Decision by (in case of O & S, consultation date) | Decision Type | Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972 | Documents submitted to the Decision Maker |
|---------------------------|--|---|---|---|---------------|---|---|
| Manston Airport | Report will consider the Council's position on the Airport | 1.Cabinet Council 2.Madeline Homer, Acting Chief Executive and Director of Community Services Tel: 01843 577123 | Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services | Thursday, 16 Oct 14 Thursday, 4 Dec 14 | Key | | Report to Cabinet |

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| To adopt revised Housing Assistance Policy | That the council has a clear policy on providing housing assistance (grants and loans subject to funding) | 1. Overview and Scrutiny Panel Cabinet 2. Tanya Wenham, Head of Housing Services | Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services | Tuesday, 19 Aug 14 Thursday, 13 Nov 14 | Non-Key | | Copy of the draft policy |
| Adoption of Asset Management Strategy | A strategy that will document a structured and programmed approach to the long-term management of the council's commercial property portfolio. The strategy will include a plan to provide a clear statement of why and how the property portfolio is to change and the proposed management direction. Incorporated with this document will be a new disposal process. | 1. Overview and Scrutiny Panel Cabinet 2. Edwina Crowley, Head of Economic Development and Asset Management | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Tuesday, 21 Oct 14 Thursday, 13 Nov 14 | Key | | Draft Asset Management Strategy |
| Range of options for investment in new CCTV control system and potential relocation of control room | Replacement of obsolete control system with new equipment and relocation from Hawley Street site | 1. Cabinet 2. Mark Seed, Director of Operational Services Tel: 01843 577742 | Councillor Mike J Harrison, Cabinet Member for Operational Services | Thursday, 13 Nov 14 | Non-Key | | Options Report |

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| Corporate Performance Report August - September 2014 | Cabinet to note the performance of the council to date | 1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager | Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources | Thursday, 13 Nov 14 | Non-Key | | Cabinet report |
| Whether or not Thanet District Council goes out to consultation on introducing the "long term empty" premium for council tax | If approved, Thanet District Council will go out to consultation on introducing such a scheme ready for introduction in April 2015 | 1.Cabinet 2.Andrew Stevens, Assistant Director (Customer Delivery) EK Services Tel: 01227 862101, Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Thursday, 13 Nov 14 | Key | | Report to Cabinet |
| Pier Yard, Ramsgate to be the focus of regeneration, a project to refurbish and upgrade, to turn the area into a town square for Ramsgate | A commitment to support the creation of a focal point for Ramsgate to facilitate regeneration in the area and provide the community and all stakeholders of Ramsgate with an improved facility. | 1.Cabinet 2.Edwina Crowley, Head of Economic Development and Asset Management | Councillor David Green, Cabinet Member for Strategic Economic Development Services | Thursday, 13 Nov 14 | Key | | |

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| Adopt the Beach Management Plan as part of the delivery of the Destination Management Plan | The consultant's report will be adopted and officers and stakeholders will continue to take forward the recommendation to improve the beach as a destination. | 1.Cabinet 2.Louise Askew, Economic Development Manager | Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services | Thursday, 13 Nov 14 | Key | | |
| To agree to adopt new tenancy conditions for council tenancies | To ensure that the council can fulfil its commitment to implement flexible tenancies | 1.Cabinet 2.Tanya Wenham, Head of Housing Services, Forondo Smith, Operations Manager (Canterbury and Thanet), East Kent Housing Tel: 01227 862139 | Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services | Thursday, 13 Nov 14 | Non-Key | | Copy of the tenancy agreement |
| Budget Strategy 2015-2016 | Set the budget strategy for 2015-2016 | 1.Cabinet 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Thursday, 13 Nov 14 | Budget setting | | Cabinet report |
| Council Tax Base 2015-2016 | Set the council tax base for 2015-2016 | 1.Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Thursday, 4 Dec 14 | Other | | Council report |

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| Thanet Local Plan 2011-2031 Preferred Options | To undertake stakeholder and community consultation on the emerging Thanet Local Plan 2011 - 2031 | 1.Cabinet 2.Ismail Mohammed, Strategic Planning Manager | Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services | Before Wednesday, 31 Dec 14 | Other | | Report to Cabinet |
| To report on the mid-year treasury management review | Will detail treasury management performance for the first half of 2014/15 | 1.Governance and Audit Committee Cabinet Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Wednesday, 10 Dec 14 Tuesday, 20 Jan 15 Thursday, 26 Feb 15 | Non-Key | | |
| Asset Disposals | Surplus assets to be disposed to gain capital receipt and reduce financial liabilities | 1.Cabinet 2.Edwina Crowley, Head of Economic Development and Asset Management | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Tuesday, 20 Jan 15 | Key | | |

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| Corporate Performance Report October - November 2014 | Cabinet to note the performance of the council to date | 1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager | Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources | Tuesday, 20 Jan 15 | Non-Key | | Cabinet report |
| Ramsgate Neighbourhood Development Plan | Ramsgate Town Council to prepare a Neighbourhood Development Plan for Ramsgate | 1.Cabinet 2.Ismail Mohammed, Strategic Planning Manager | Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services | Tuesday, 20 Jan 15 | Non-Key | | Report to Cabinet |
| Broadstairs and St Peter's Neighbourhood Development Plan | Broadstairs and St Peter's Town Council to prepare a Neighbourhood Development Plan for Broadstairs and St Peter's | 1.Cabinet 2.Ismail Mohammed, Strategic Planning Manager | Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services | Tuesday, 20 Jan 15 | Non-Key | | Report to Cabinet |

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| Detailed budget 2015-2016 and Medium Term Financial Plan | Set the detailed budget 2015-2016 and Medium Term Financial Plan | 1.Cabinet Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Tuesday, 20 Jan 15 Thursday, 5 Feb 15 | Budget setting | | Cabinet Report |
| Thanet Parking Policy 2014-16 | TDC Parking Policy | 1.Overview and Scrutiny Panel Cabinet 2.Mark Seed, Director of Operational Services Tel: 01843 577742 | Councillor Mike J Harrison, Cabinet Member for Operational Services | Tuesday, 13 Jan 15 Tuesday, 20 Jan 15 | Non-Key | | |
| Sports and Active Recreational Strategy | The strategy will look at the key determinants of keeping the Thanet population healthy and active and set a direction of travel for all relevant agencies and organisations to follow | 1.Cabinet 2.Martyn Cassell, Community Safety and Leisure Manager | Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services | Tuesday, 20 Jan 15 | Other | | Cabinet Report and copy of Strategy |

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| Treasury Management Strategy 2015-2016 | Set the Treasury Management Strategy 2015-2016 | 1.Governance and Audit Committee Cabinet Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Wednesday, 10 Dec 14 Tuesday, 20 Jan 15 Thursday, 5 Feb 15 | Non-Key | | Cabinet report |
| Council Tax 2015-2016 | To set the Council Tax 2015-2016 | 1.Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer | Councillor Rick Everitt, Cabinet Member for Financial Services and Estates | Thursday, 26 Feb 15 | Other | | Council report |
| Corporate Performance Report December 2014 - January 2015 | Cabinet to note the performance of the council to date | 1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager | Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources | Thursday, 2 Apr 15 | Non-Key | | Cabinet report |

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|--------------------------------|---|---|--|---|------------------|---|--|
| EK Homeless Strategy 2014-2019 | An adopted East Kent Strategy, which will cover Thanet and fulfil the statutory requirement to have a homeless strategy (Homeless Act 2002) | 1. Overview and Scrutiny Panel Cabinet Council 2. Ashley Stacey, Strategic Housing Officer | Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services | Tuesday, 10 Mar 15 Thursday, 2 Apr 15 Thursday, 23 Apr 15 | Policy Framework | | Draft Homeless Strategy 2014-2019 for consultation Final Homeless Strategy 2014-2019 for adoption |